NT FIRE & RESCUE SERVICE

NTFAST Transfer of Connection Form

The application for the Northern Territory Fire Alarm System Transmission (NTFAST) Transfer of Connection Form must be submitted a minimum of 28 days prior to the requested date of transfer.

Requested date of transfer of connection to new Client:			
Current Client's Details			
Client name:		**Position:**	
Email address:		**Phone No:**	
Billing company name:		**ABN:**	
Billing postal address:			
I acknowledge that I as the current Client remain responsible for the payment of any invoices issued in relation to unwanted alarm activations prior to the date of acceptance of transfer to the new Client.			
Client name:		**Position:**	
Signature:		**Date:**	
New Client's Details			
Name of Premises:		**NTFAST ID:**	
Address of Premises:			
Owner of Premises:		**Phone No:**	
Owner's postal address:			
Occupier of Premises:		**Phone No:**	
After hours contact 1:		**Phone No:**	
After hours contact 2:		**Phone No:**	
Body corporate:		**Phone No:**	

NORTHERN TERRITORY GOVERNMENT

Insurance company for building:			
Billing company name:		**ABN:**	
Billing postal address:			
Email address:			
Fire alarm contractor name:		**Phone No:**	
After hours contact:		**Phone No:**	
General email for daily reporting:			
I acknowledge and accept the conditions of connection to NTFAST and the transfer date as stipulated in this form by the current Client.			
Client name:		**Position:**	
Email address:			
Signature:		**Date:**	
NTFRS office use only			
Authorised Representative of the Northern Territory Fire and Rescue Service			
Name:		**Position:**	
Signature:		**Date:**	

Collection notice

The NT Fire and Rescue Service is committed to safeguarding the confidentiality and privacy of the information that it manages, uses and discloses in accordance with the Information Privacy Principles (IPP) in the Information Act 2002, and where applicable, with the Australian Privacy Principles (APP) in the Privacy Act 1988 (Cth). The Northern Territory Fire and Emergency Service on behalf of the Northern Territory Government (NTG) advises information provided in this form may be collected by the NTG and used for internal purposes, necessary for the performance of its operations and provisions of services and will only share this information within the NTG if it is relevant for the administration, monitoring, and / or enforcement of related matters, or where disclosure is required by law. Should you not wish for your information to be used please state so on this form, noting this may affect your connection with NTFAST. To contact us with a privacy question, or learn more about our privacy policy, go to NT Fire Emergency Services website.

How to submit

Please submit your completed form to the NTFRS via email at: fire.safety@pfes.nt.gov.au
For any enquiries, contact the NTFRS by email or phone at: (08) 8995 5400

CONDITIONS OF TRANSFER OF CONNECTION TO NTFAST

1. Any fire detection and alarm system (**FDAS**) monitored by the Northern Territory Fire and Rescue Service (**NTFRS**) must comply with the Australian Standards (**AS**) prescribed by the National Construction Code (**NCC**) with respect to fire safety, fire services and fire equipment requirements.

2. Where the Client is not the owner of the Premises, the Client warrants it has the legal right and authority to agree to and perform its obligations under these Conditions for and on behalf of the Owner.

3. The Client must provide the NTFRS with a completion certificate, installer's statement or certificate of compliance for all relevant FDAS works, systems and equipment at the Premises. This requirement includes buildings outside the building control areas and Defence and Commonwealth properties.

4. The Client must ensure the FDAS complies with the provisions of the NCC and relevant AS in force at the time of connection, addition, alteration, and upgrade. The NTFRS may conduct an inspection before connecting the FDAS to the NTFAST system to ensure it complies with the provisions of the NCC and relevant AS. Failure to comply may lead to disconnection from the NTFAST system. If the system is disconnected before the end of a full year, the Client will receive a prorated refund for the annual connection cost.

5. The Client must pay an annual monitoring fee of $2,860.00 plus GST ($286.00) totalling $3,146.00. The annual monitoring fee is a debt due and payable on the first day of July in each and every year during which the connection is maintained. Fees are subject to periodic increases in accordance with the fees and charges prescribed under the *Fire and Emergency Act 1996* (**the Act**) and the Fire and Emergency Regulations 1996.

6. The Client must pay all fees levied for attendances at unwanted alarm activations, where either a waiver application has not been submitted within 30 days from date of invoice or a waiver application has been declined by NTFRS.

7. On payment of the connection fee and provided the Client meets all other specified conditions, the NTFRS will ensure connection of the FDAS to the monitoring equipment and maintain connection between the site monitored and the NTFAST system. Connection may be temporarily suspended for scheduled and unscheduled maintenance, upgrades, or testing.

8. The Client must arrange with the NTFRS for the provision of keys to the monitored site to be held at the relevant fire station that would normally respond to the monitored site. The Client will ensure current keys are provided to the NTFRS upon any key changes occurring. This condition may be waived in cases where the NTFRS is guaranteed free access at all times in the event of an alarm. NTFRS will not be liable for any damage caused in the course of duty where suitable keys are not supplied.

9. The Client agrees to notify in writing the NTFRS prior to any alteration or addition to the FDAS, or if the use, occupancy or maintenance contractor of the building changes. Any new or first-time connection, replacement, or refurbishment of the FDAS, including fire panels, will follow the NT building approvals process in accordance with the *Building Act 1993* and ensure installation complies with the current AS.

10. The Client must not tamper with, activate or de-activate any signalling device connected to the FDAS including the isolation of any part of the system and acknowledge that tampering with a fire alarm is an offence under the Act.

11. The Client agrees to be compliant with the relevant AS, including AS 3745 and AS 1851, and agrees to allow the NTFRS to enter the Premises for the purposes of undertaking inspections to ensure compliance with the relevant AS.

12. The Client agrees to ensure that a Fire Alarm Contractor recognised in the NTFRS system is engaged and responsible for ensuring a 24-hour response to system faults that complies with the NCC and AS. Notifications regarding the system may be sent to the Client or the Fire Alarm Contractor verbally or through an automated

email sent to the Client's email address or the Fire Alarm Contractor's email address with the following descriptions, 'Daily Service Request Summary' reports or '*** URGENT REPAIR REQUIRED***' emails.

13. The Client must comply with the following:
    a. In accordance with the NTFRS Fire Contractor's Handbook, if a fire panel is replaced the following is required to be updated:
        i. A Zone Block Plan (**ZBP**) diagram of the building must be provided in accordance with AS1670.1 and to the satisfaction of the NTFRS. The ZBP submission must follow the established checklist process.
        ii. The external Visual Alarm Device alarm **(VAD)** location is to be reassessed by the NTFRS.
        iii. NTFRS will assess if the Received Signal Strength Indicator (**RSSI**) of the Alarm Signalling Equipment (**ASE**) antenna may need to be replaced with a minimum of a 6 element Yagi to ensure reliability.
    b. Each building on a site must be separately connected to the NTFAST system via individual NTFAST telemetry modules, unless alternative arrangements are agreed to by the NTFRS. Partially protected buildings will not be accepted for connection.
    c. An application for connection must be submitted a minimum of 28 days prior to the requested date of connection.
    d. An application for disconnection must be submitted a minimum of 28 days prior to the requested date of disconnection.

14. The Client consents to NTFRS disclosing information (including personal information) to regulatory authorities, insurance companies, claims assessors, loss adjusters, investigators and related entities where reasonably required for the purpose of obtaining or maintaining insurance, processing a claim, or an investigation relevant to the fire safety of the Premises.

15. NTFRS makes no representation or warranty that the NTFAST system will be uninterrupted, error-free, or available at all times, or that any alerts, alarms or notifications generated by the system will result in a specific response or outcome. The Client acknowledges that the system may be subject to unplanned outages, delays, failures, or interruptions, due to technical issues, maintenance, network failures, or other circumstances beyond the control of NTFRS.

16. To the maximum extent permitted by law, NTFRS is not liable for any loss, damage, harm or expense (including consequential or indirect loss) howsoever caused, incurred by the Client or any other person in connection with the operation or failure of the NTFAST system, including where that loss, damage, harm or expense arises from the negligence of the NTFRS. The client indemnifies and will keep indemnified the NTFRS for and against all third-party claims in connection with the operation or failure of the NTFAST system.

17. The Client has read and will comply with the information as provided at: https://pfes.nt.gov.au/fire-and-rescue-service/ntfast.

18. The Client agrees and acknowledges that these Conditions of Connection may be amended, updated or modified from time to time and published at: https://pfes.nt.gov.au/fire-and-rescue-service/publications. Continued use of the service after the updated Conditions of Connection have been published constitutes acceptance of the revised terms.

19. The NTFRS reserves the right to refuse an application for connection and also reserves the right to terminate or disconnect any site monitored should these conditions of connection not be complied with.