

Northern Territory Police



PURCHASE & TRANSFER PERMITS

INSTRUCTIONS – HOW TO COMPLETE

This is to inform you how you are required to complete the Permit to Purchase that has been issued to you.

PRIVATE PURCHASE

- **YOU (the Buyer)** and the **registered owner (the Seller)** of the firearm (unless the registered owner is unable to attend, e.g. registered owner is interstate), must attend at any **Licensed Firearm Dealer** or in the case where a dealer is not reasonably available, a **Police Station** with the **two copies** of the Permit and the **firearm** you intend to purchase.
- The Dealer who witnesses the purchase will endorse both copies of the Permit.
- The onus is on the **seller** to endorse the back of the permit (regarding the disposal details) and either return the endorsed permit themselves to Firearms Registry **OR** leave the endorsed permit with the dealer for them to return to Firearms Registry.

DEALER PURCHASE

- Attend at the Licensed Firearm Dealer from whom you are to purchase the firearm, with the two copies of the Permit.
- The Dealer will endorse both copies of the Permit with the firearm details and return one copy to you
- The other copy is retained by the Dealer and sent to Police who will then register your firearm from this information.

INTERSTATE PURCHASE

- Two copies of the Permit will be forwarded to you.
- **Arrange transfer of firearm from interstate to a local dealer – strongly recommended, or**
- You take the two copies of the Permit to the Dealer interstate.
- As detailed on the bottom of the Permit, you are to ensure that the Dealer is made aware that a copy of the completed and endorsed Permit must be emailed to: firearmsregistry@pfes.nt.gov.au .

INTERSTATE TRANSFERS

- If your firearms are not sighted when you first applied for a license transfer, the two copies of your transfer purchase permits will be sent to you.
- Please attend a **Licensed Firearm Dealer** or a **Police Station** if a dealer is not reasonably available with your firearm/s and transfer purchase permits. One copy of the transfer purchase permit is retained by you and the other is retained by the dealer or Police to return to Firearms Registry.

IMPORTANT: If the Firearms Registry do not get a completed copy of the Purchase Permit the Firearm will not get registered! You must have it completed and sent in while the Purchase Permit is current.

In each of the above instances, your copy of the permit is authorisation to possess the firearms until a registration certificate is forwarded to you in the mail.

If you do not receive a Registration Certificate for your firearm within six weeks of obtaining it, then you should email the Firearms Registry on: firearmsregistry@pfes.nt.gov.au .