

NT Police, Fire and Emergency Services

Review of a Decision Made Under the *Information Act* (FOI) Application Form

Contact Us
Information Access Team
PO Box 39764
WINNELLIE NT 0821

Telephone: (08) 8985 8926
police.information@nt.gov.au

If you are aggrieved by a decision made by NTPFES regarding your Freedom of Information (FOI) application or application for correction of your personal information, you can use this form to apply for the decision to be reviewed by a different person within NTPFES. You must submit your application for review within 30 days of receiving the decision. Applications for a review of a decision are free of charge.

Please send your completed application form including a clear certified copy of your photo ID to the Information Access Team by email or mail. If you submit your form at an NT Police Station, the receiving officer will certify your ID and forward your application to the Information Access Team for you.

Your Name and Contact Details

Title (please circle): Ms / Mrs / Miss / Mr / Dr _____ Postal Address: _____
 First Name: _____
 Family Name: _____
 Phone: (B/H) _____ (A/H) _____
 Email: _____ Fax: _____

Details of your Initial Application

Date of Application: _____
 Reference Number (if any): _____

Please Set Out the Reasons Why You are Seeking a Review of the Decision

For example, you might be aggrieved by a decision to charge you fees, or you might believe that you are entitled to more information. If you are aggrieved by a decision to refuse to correct your personal information, please explain why you think the information should be corrected. Please attach supporting evidence, if applicable.

Identification

NT Police, Fire and Emergency Services need proof of your identity before we can accept your application. Satisfactory forms of identification are driver's licence/18+card/passport.

Sign Here _____ **Date** _____

Privacy

Northern Territory Police, Fire and Emergency Services (NTPFES) is collecting this information to ensure that the correct person is entitled to receive the information requested. This collection is authorised or required by the *Information Act* (NT) and/or the Northern Territory *Police Administration Act*. The information provided on this form is only used to identify the applicant for the purpose of providing the information requested. You have the right to request access to any of your personal information held by NTPFES. For more information, please contact NTPFES by telephone on (08) 8985 8926.

This must be completed by the Receiving Officer before forwarding to the Information Access Team

Date Application Received: _____

Photographic Identification of Applicant Attached: Yes

Receiving Officer's Name & Position (please print): _____

Signature of Receiving Officer: _____